# **Rapid Rocks!**

### RapidX4ALL

Rapid is proud to present RapidX4ALL, our newest enhancement. It allows Rapid libraries to upload their **NDN**-Rapid requests to be processed by the powerful RapidX delivery service. RapidX4ALL functionality is accessible through the new RapidX page shown below.

Features of RapidX4ALL include:

Filled Non-Rapid Requests

- Lenders can upload PDF, TIF or HTML file types;
- The ability to send via Odyssey, Ariel or email with a link to the pdf file which is stored on the RapidX server;
- RapidX handles the end delivery to the borrowing library;
- A dynamic address book, specific to your Rapid login, that lets you store, edit and access delivery methods and addresses for libraries that request from you;
- Automatic addition of a cover sheet to your file that includes your library's OCLC symbol and name, document ID number, and copyright notice;

The new RapidX page (below) looks very similar to the old RapidX page, but now you have the option of choosing to send a Rapid or a non-Rapid article or book chapter

nding Non-Rapi	d - (Hold Time: 2 Minutes)				
Show 10 🔹	entries	Filter Res	ults:		
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50328	COF	2/24/2014 9:19:56 AM		Q	6
50291	COF	2/24/2014 9:19:55 AM		Q	65
50375	COF	2/24/2014 9:19:54 AM		Q	6
50281	COF	2/24/2014 9:19:53 AM		Q	65
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Show 10 • entries	Filter Results:
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	available in table
Showing 0 to 0 of 0 entries	First Previous Next Last

#### Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest enhancements and announcements.

We have 12 separate listservs: one main list (Rapid-1) which includes the ARL, Academic E, Academic I, Academic M and Cosmo pods' members and separate lists for each consortium or private pod. Please let us know if you'd like subscription instructions.

We also have a Facebook page and hope you will follow us there.

You can also email the Rapid team anytime at:

Rapidstaff@RapidILL.org

## 

#### Contact Rapid Staff

<b>Mike Richins</b> mike.richins@colostate.edu	970.491.0955
Jane Smith jane.smith@colostate.edu	970.491.3195
<b>Tom Delaney</b> tgdelaney@rapidill.org	970-481-7811
<b>Greg Eslick</b> greg.eslick@colostate.edu	970.491.6578



To send a non-Rapid article or book chapter, click the "Send Non-Rapid Request" button and complete the information in the pop-up box.

#### RapidX

Welcome to the new RapidX page. From here you can send RapidX items as well as send Non-Rapid items. Simply click the button below to begin your process.

RapidX Actions	
Send Rapid Request	Send Non-Rapid Request

Notice the drop down boxes where you can access your **address book\*** and choose how the material will be delivered—that is how the borrowing library wants to receive their material. Your choices are Odyssey, Ariel or email. Once the appropriate information has been entered, click "Choose Files"

	ad					u can choose multiple files by ding down the <ctrl> key.</ctrl>
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From this page you can s ields below and upload	our document.	ests. To complete a	request please	e nil out the		
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Delivery Method:	Select One	•				the last page of this
Delivery Address:						Rapid Rocks issue.
Choose File(s)						
Choose File(s)						
						Click 'Close' to return to the
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To send a Rapid article or book chapter, the steps have not changed from the original RapidX page, except you must click the "Send Rapid Request" button.

**RapidX** Welcome to the new RapidX page. From here you can send RapidX items as well as send Non-Rapid items. Simply click the button below to begin your process.

pidX Action	15		
	Send Rapid Request	Sen	d Non-Rapid Request
apid Request	t Upload		×
apid Reques	t Directions		
1. Click the '	Choose File(s)' button below		
2. Choose th		tml) you wish to upload. The file name must (e.g. 123456.pdf)	The pop-up box reminds you of the steps for uploading your Rapid items.
	file is being uploaded you can uploa by holding down the <ctrl> key</ctrl>	ad another file. You may also choose multiple	Begin by clicking "Choose Files". You can choose multiple files by holding dow
4. Wait for a	the <ctrl> key while selecting.</ctrl>		
Choose File(:	s)		
			Click 'Close' to return to the RapidX4ALL home page.
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#### Page 4

In order to use RapidX4ALL for non-Rapid sending most efficiently, the system will save the address book entries that you created the first time you sent an item to a borrowing library.

For example, below you see the RapidX address box. To enter a borrower's delivery information, simply type the information and then "Choose Files" to upload the item. Note that if the library is not a Rapid library or does not have an OCLC code you can still deliver to them. Simply choose a name that you will associate with the site and create your address entry using that name. Below I have used "Pretend" as my borrowing site. NOTE: the name must be no more than 10 characters.

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#### Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest enhancements and announcements.

We have 12 separate listservs: one pid-l) which includes emic E, Academic I, nd Cosmo pods' ere are separate lists ortium or private pod. know if you'd like instructions.

#### Page 5

#### Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest

enhancements and

announcements.

To delete an address entry, type the borrower's code into the "Recipient OCLC Code" box, and open the drop-down box in the "Address Book:" field.. Select the address you want to delete.

Click the "Delete Address" button. This will remove only the address you have selected.

Non-Rapid Request U			<ul> <li>main list (Rapid-I) which includes the ARL, Academic E, Academic I,</li> </ul>
<b>Request Information</b>			Academic M and Cosmo pods'
From this page you ca fields below and uplos Recipient OCLC Code: Address Book: Delivery Method: Delivery Address: Choose File(s)	Pretend Odyssey - 129.82.122.224	To complete a request please fill out the	members . There are separate lists for each consortium or private poo Please let us know if you'd like subscription instructions. We also have a Facebook page and hope you will follow us there. You can email the Rapid team any time at: Rapidstaff@RapidILL.org
		Clo	se

We hope the RapidX4ALL feature will be useful to you and that it will help streamline your delivery processes for Rapid and non-Rapid materials alike.

#### We are deeply indebted to Alison D'Grady at Williams College (WCM) for testing RapidX4ALL and providing invaluable feedback and suggestions!

If you have any questions about RapidX4ALL, or ideas for Rapid enhancement, please contact the Rapid team at: rapidstaff@rapidill.org

#### **Contact Rapid Staff**

<b>Mike Richins</b> mike.richins@colostate.edu	970.491.0955
<b>Jane Smith</b> jane.smith@colostate.edu	970.491.3195
<b>Tom Delaney</b> tgdelaney@rapidill.org	970-481-7811
<b>Greg Eslick</b> greg.eslick@colostate.edu	970.491.6578