Rapid Rocks!

RapidX4ALL

Rapid is proud to present RapidX4ALL, our newest enhancement. It allows Rapid libraries to upload their **NDN**-Rapid requests to be processed by the powerful RapidX delivery service. RapidX4ALL functionality is accessible through the new RapidX page shown below.

Features of RapidX4ALL include:

Filled Non-Rapid Requests

- Lenders can upload PDF, TIF or HTML file types;
- The ability to send via Odyssey, Ariel or email with a link to the pdf file which is stored on the RapidX server;
- RapidX handles the end delivery to the borrowing library;
- A dynamic address book, specific to your Rapid login, that lets you store, edit and access delivery methods and addresses for libraries that request from you;
- Automatic addition of a cover sheet to your file that includes your library's OCLC symbol and name, document ID number, and copyright notice;

The new RapidX page (below) looks very similar to the old RapidX page, but now you have the option of choosing to send a Rapid or a non-Rapid article or book chapter

nding Non-Rapi	d - (Hold Time: 2 Minutes)				
Show 10 🔹	entries	Filter Res	ults:		
Request #	Borrowing Library	Uploaded to RapidX	*	View	Remove
550436	COF	2/24/2014 9:20:02 AM		Q	6
50328	COF	2/24/2014 9:19:56 AM		Q	6
50291	COF	2/24/2014 9:19:55 AM		Q	65
50375	COF	2/24/2014 9:19:54 AM		Q	6
50281	COF	2/24/2014 9:19:53 AM		Q	65
5 <mark>4</mark> 8620	COF	2/24/2014 9:19:34 AM		Q	6
549782	COF	2/24/2014 9:19:34 AM		Q	6

Show 10 • entries	Filter Results:
Filename ← Filled Uploaded to ⇔ RapidX ⇒	View Request
	available in table
Showing 0 to 0 of 0 entries	First Previous Next Last

Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest enhancements and announcements.

We have 12 separate listservs: one main list (Rapid-1) which includes the ARL, Academic E, Academic I, Academic M and Cosmo pods' members and separate lists for each consortium or private pod. Please let us know if you'd like subscription instructions.

We also have a Facebook page and hope you will follow us there.

You can also email the Rapid team anytime at:

Rapidstaff@RapidILL.org

Contact Rapid Staff

Mike Richins mike.richins@colostate.edu	970.491.0955
Jane Smith jane.smith@colostate.edu	970.491.3195
Tom Delaney tgdelaney@rapidill.org	970-481-7811
Greg Eslick greg.eslick@colostate.edu	970.491.6578



To send a non-Rapid article or book chapter, click the "Send Non-Rapid Request" button and complete the information in the pop-up box.

RapidX

Welcome to the new RapidX page. From here you can send RapidX items as well as send Non-Rapid items. Simply click the button below to begin your process.

RapidX Actions	
Send Rapid Request	Send Non-Rapid Request

Notice the drop down boxes where you can access your **address book*** and choose how the material will be delivered—that is how the borrowing library wants to receive their material. Your choices are Odyssey, Ariel or email. Once the appropriate information has been entered, click "Choose Files"

	ad					u can choose multiple files by ding down the <ctrl> key.</ctrl>
equest Information	have New Casid Dame					
From this page you can s ields below and upload	our document.	ests. To complete a	request please	e nil out the		
Recipient OCLC Code:						• Instructions for
tecipient OCCC Code.						creating address
Address Book:	Choose or Add New					book entries are on
Delivery Method:	Select One	•				the last page of this
Delivery Address:						Rapid Rocks issue.
Choose File(s)						
Choose File(s)						
						Click 'Close' to return to the
						RapidX4ALL home page.
				1		
				Close		
				Close		
				Close		
apid Requests	<	Non-Rapid Requ	estš	Close		
	<	Non-Rapid Requ	ests	Close		
apid Requests Pending Non-Rapid - (Hold 1	īme: 2 Minutes)	Non-Rapid Requ	ests	Close		
	īme: 2 Minutes)	Non-Rapid Requ	Filter Results:	Close		
Pending Non-Rapid - (Hold T Show 10 💌 entries		Non-Rapid Requi	Filter Results:	Close View Remov		Click "Non-Rapid Requests" to so
Pending Non-Rapid - (Hold T Show 10 • entries Request # E	orrowing Library	Uploaded to Rap	Filter Results:			your Pending and Filled Non-Rap
Pending Non-Rapid - (Hold T Show 10 💌 entries Request # P 3456 JBL	orrowing Library 6,		Filter Results:	View Remov		
Pending Non-Rapid - (Hold T Show 10 • entries Request # E	orrowing Library 6,	Uploaded to Rap	Filter Results:	View Remov		your Pending and Filled Non-Rap
Pending Non-Rapid - (Hold T Show 10 💌 entries Request # P 3456 JBL	orrowing Library 6,	Uploaded to Rap	Filter Results:	View Remov		your Pending and Filled Non-Rap
Pending Non-Rapid - (Hold T Show 10 💌 entries Request # P 3456 JBL Showing 1 to 1 of 1 entries	orrowing Library 6,	Uploaded to Rap	Filter Results:	View Remov		your Pending and Filled Non-Rap
Pending Non-Rapid - (Hold T Show 10 • entries Request # B 3456 JBL Showing 1 to 1 of 1 entries Filled Non-Rapid Requests Show 10 • entries Filename • Filled © U	orrowing Library 6,	Uploaded to Rap /25/2013 12:51:08 PM	Filter Results: pidX • First Previc	View Remov		your Pending and Filled Non-Rap
Pending Non-Rapid - (Hold T Show 10 rentries Request # P 3456 JBL Showing 1 to 1 of 1 entries Filled Non-Rapid Requests Show 10 rentries Filename Filled © C R CCITT_1%20(1) WHATEVERS	orrowing Library 6, s ploaded to apidX ©	Uploaded to Rap /25/2013 12:51:08 PM	Filter Results: DidX • First Previo Filter Results: Request	View Remov		your Pending and Filled Non-Rap
Pending Non-Rapid - (Hold T Show 10 rentries Request # P 3456 JBL Showing 1 to 1 of 1 entries Filled Non-Rapid Requests Show 10 rentries Filename Filled © C R CCITT_1%20(1) WHATEVERS	orrowing Library 6, ploaded to apidX ¢ /14/2013 <u>h</u> 08:11 PM	Uploaded to Rap /25/2013 12:51:08 PM View 1	Filter Results: bidX • First Previo Filter Results: Request a25T	View Remov	e st	your Pending and Filled Non-Ra



To send a Rapid article or book chapter, the steps have not changed from the original RapidX page, except you must click the "Send Rapid Request" button.

RapidX Welcome to the new RapidX page. From here you can send RapidX items as well as send Non-Rapid items. Simply click the button below to begin your process.

pidX Action	15		
	Send Rapid Request	Sen	d Non-Rapid Request
apid Request	t Upload		×
apid Reques	t Directions		
1. Click the '	Choose File(s)' button below		
2. Choose th		tml) you wish to upload. The file name must (e.g. 123456.pdf)	The pop-up box reminds you of the steps for uploading your Rapid items.
	file is being uploaded you can uploa by holding down the <ctrl> key</ctrl>	ad another file. You may also choose multiple	Begin by clicking "Choose Files". You can choose multiple files by holding dow
4. Wait for a	the <ctrl> key while selecting.</ctrl>		
Choose File(:	s)		
			Click 'Close' to return to the RapidX4ALL home page.
		Close	
pid Requests		Close Non-Rapid Requests	RapidX4ALL home page.
	- (Hold Time: 2 Minutes)		RapidX4ALL home page.
ending Rapid	- (Hold Time: 2 Minutes)	Non-Rapid Requests Filter Results:	
ending Rapid	- (Hold Time: 2 Minutes) entries # Borrowing Library	Non-Rapid Requests	RapidX4ALL home page. Click "Rapid Requests" to your Pending and Filled Fi
ending Rapid Show 10 Request	- (Hold Time: 2 Minutes) entries # Borrowing Library	Non-Rapid Requests Filter Results: Uploaded to RapidX + View ata available in table	RapidX4ALL home page. Click "Rapid Requests" to your Pending and Filled F transmissions.
ending Rapid Show 10 Request	- (Hold Time: 2 Minutes) entries # Borrowing Library No di 0 0 of 0 entries	Non-Rapid Requests Filter Results: Uploaded to RapidX + View ata available in table	RapidX4ALL home page.
ending Rapid Show 10 Request Showing 0 to	- (Hold Time: 2 Minutes) entries # Borrowing Library No di 0 0 of 0 entries equests	Non-Rapid Requests Filter Results: Uploaded to RapidX + View ata available in table	RapidX4ALL home page.
ending Rapid Show 10 Request Showing 0 to Iled Rapid Re Show 10 T Rapid #	- (Hold Time: 2 Minutes) entries # Borrowing Library No di 0 0 of 0 entries equests	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table First Previo Filter Results: View Request	RapidX4ALL home page.
Show 10 Request Showing 0 to Iled Rapid Re Show 10 ¥ Rapid # 7606764	 (Hold Time: 2 Minutes) entries Borrowing Library No d: 0 0 of 0 entries entries Filled 2/24/2014 9:13:14 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table First Previo Filter Results: View Request http://rapidill.org/7606	RapidX4ALL home page.
Anding Rapid Show 10 Request Showing 0 to Iled Rapid Re Show 10 ▼ Rapid # 7606764 7614096	 (Hold Time: 2 Minutes) entries Borrowing Library No d: 0 of 0 entries equests entries Filled 2/24/2014 9:13:14 AM 2/24/2014 9:13:15 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table Filter Results: View Request http://rapidill.org/7606 http://rapidill.org/7614	RapidX4ALL home page.
ending Rapid Show 10 Request Showing 0 to Iled Rapid Re Show 10 • Rapid # 7606764 7614096 7614097	 (Hold Time: 2 Minutes) entries Borrowing Library No data to 0 of 0 entries equests entries Filled 2/24/2014 9:13:14 AM 2/24/2014 9:13:15 AM 2/24/2014 9:13:19 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table First Previo Filter Results: View Request http://rapidill.org/7506 http://rapidill.org/7514 http://rapidill.org/7514	RapidX4ALL home page.
Ending Rapid Show 10 Request Showing 0 to Iled Rapid Re Show 10 ▼ Rapid # 7606764 7614096 7614097 7614099	 (Hold Time: 2 Minutes) entries Borrowing Library No d: 0 of 0 entries equests entries Filled 2/24/2014 9:13:14 AM 2/24/2014 9:13:15 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table Filter Results: View Request http://rapidill.org/7606 http://rapidill.org/7614	RapidX4ALL home page.
ending Rapid Show 10 Request Showing 0 to Iled Rapid Re Show 10 ▼ Rapid # 7606764 7614096	 (Hold Time: 2 Minutes) entries # Borrowing Library No day b 0 of 0 entries equests entries Filled 2/24/2014 9:13:14 AM 2/24/2014 9:13:15 AM 2/24/2014 9:13:19 AM 2/24/2014 9:13:12 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table First Previou Filter Results: View Request http://rapidill.org/7504 http://rapidill.org/7514 http://rapidill.org/7514	RapidX4ALL home page.
ending Rapid Show 10 Request Showing 0 to Illed Rapid Re Show 10 ▼ Rapid # 7604097 7614097 7614097 7614097 7614101 7614123	 (Hold Time: 2 Minutes) entries # Borrowing Library No de the sequests entries Filled 2/24/2014 9:13:14 AM 2/24/2014 9:13:19 AM 2/24/2014 9:13:19 AM 2/24/2014 9:13:12 AM 2/24/2014 8:40:22 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table First Previo Filter Results: View Request http://rapidill.org/7614 http://rapidill.org/7614 http://rapidill.org/7614 http://rapidill.org/7614	RapidX4ALL home page.
Ending Rapid Show 10 Request Showing 0 to Illed Rapid Re Show 10 • Rapid # 7606764 7614096 7614101 7614123 7614124 7614429	 (Hold Time: 2 Minutes) entries Borrowing Library No diata to the second sec	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table Filter Results: Filter Results: View Request http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514	RapidX4ALL home page.
Show 10 Request Showing 0 to Showing 0 to Showing 0 to Illed Rapid Report Show Show 10 • Rapid # 7606764 7614099 7614101 7614123 7614124	 (Hold Time: 2 Minutes) entries # Borrowing Library No diates co o of 0 entries entries Filled 2/24/2014 9:13:14 AM 2/24/2014 9:13:15 AM 2/24/2014 9:13:19 AM 2/24/2014 9:13:12 AM 2/24/2014 9:13:12 AM 2/24/2014 9:13:24 AM 2/24/2014 9:13:24 AM 2/24/2014 9:13:27 AM 	Non-Rapid Requests Filter Results: Uploaded to RapidX View ata available in table Filter Results: Filter Results: View Request http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514 http://rapidill.org/7514	RapidX4ALL home page.

Page 4

In order to use RapidX4ALL for non-Rapid sending most efficiently, the system will save the address book entries that you created the first time you sent an item to a borrowing library.

For example, below you see the RapidX address box. To enter a borrower's delivery information, simply type the information and then "Choose Files" to upload the item. Note that if the library is not a Rapid library or does not have an OCLC code you can still deliver to them. Simply choose a name that you will associate with the site and create your address entry using that name. Below I have used "Pretend" as my borrowing site. NOTE: the name must be no more than 10 characters.

on-Rapid Request U	oload		the ARL,	
equest Information				ic M and Cosmo pods'
	n share Non-Rapid Requests ad your document.	a. To complete a request please fill out	the for each	s . There are separate list consortium or private po ctus lucau if use 'd like
lecipient OCLC Code:	Pretend			et us know if you'd like otion instructions.
Address Book:	Email - jane.smith@colostat	Delete Address	We also	have a Facebook page and
Delivery Method:	Email			u will follow us there.
Delivery Address:	jane.smith@colostate.edu		You can	email the Rapid team any
Return Email Address: update in My Profile)	jeff.lindberg@colostate.edu		time at:	,
Choose File(s)			R	apidstaff@RapidILL.org
			Close	
			Cluse	
,		dress Book" drop down will have saved your		
evious entries and you w	vill choose the correct method. Fi	or example, below I typed "Pretend" into the		APID
evious entries and you w		or example, below I typed "Pretend" into the		
evious entries and you w	vill choose the correct method. Fi and the delivery options I input f	or example, below I typed "Pretend" into the	×	
evious entries and you w lecipient OCLC Code" box	vill choose the correct method. Fi and the delivery options I input f	or example, below I typed "Pretend" into the		
evious entries and you w lecipient OCLC Code" box	vill choose the correct method. Fi and the delivery options I input f	or example, below I typed "Pretend" into the		
evious entries and you w lecipient OCLC Code" box Non-Rapid Request Up Request Information	vill choose the correct method. For and the delivery options I input for load	or example, below I typed "Pretend" into the		
evious entries and you w lecipient OCLC Code" box Non-Rapid Request Up Request Information From this page you car	vill choose the correct method. For and the delivery options I input for load	or example, below I typed "Pretend" into the for this borrower are displayed.	×	
evious entries and you w lecipient OCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploa	vill choose the correct method. For and the delivery options I input in load In share Non-Rapid Requests. To d your document. Pretend Choose or Add New	or example, below I typed "Pretend" into the for this borrower are displayed.	×	t Rapid Staff
evious entries and you w ecipient OCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code:	ill choose the correct method. Fi and the delivery options I input in load a share Non-Rapid Requests. To d your document. Pretend Choose or Add New Add New - Address	or example, below I typed "Pretend" into the for this borrower are displayed.	×	t Rapid Staff
evious entries and you w ecipient DCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code: Address Book:	A share Non-Rapid Requests. To d your document. Pretend Choose or Add New	or example, below I typed "Pretend" into the for this borrower are displayed.	×	t Rapid Staff 970.491.095
evious entries and you w lecipient DCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code: Address Book: Delivery Method:	vill choose the correct method. For and the delivery options I input if load In share Non-Rapid Requests. To d your document. Pretend Choose or Add New Add New - Address Email - jane.smith@colostate.edu	or example, below I typed "Pretend" into the for this borrower are displayed.	× Contac Mike Richins mike.richins@colosta	970.491.095 te.edu
evious entries and you w lecipient DCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code: Address Book: Delivery Method:	vill choose the correct method. For and the delivery options I input if load In share Non-Rapid Requests. To d your document. Pretend Choose or Add New Add New - Address Email - jane.smith@colostate.edu	or example, below I typed "Pretend" into the for this borrower are displayed.	× Contac Mike Richins	t Rapid Staff 970.491.095 te.edu 970.491.319
evious entries and you w lecipient DCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code: Address Book: Delivery Method: Delivery Address:	vill choose the correct method. For and the delivery options I input if load In share Non-Rapid Requests. To d your document. Pretend Choose or Add New Add New - Address Email - jane.smith@colostate.edu	or example, below I typed "Pretend" into the for this borrower are displayed.	× Contac Mike Richins mike.richins@colosta Jane Smith	t Rapid Staff 970.491.095 te.edu 970.491.319 .edu 970-481-78
evious entries and you w lecipient DCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code: Address Book: Delivery Method: Delivery Address:	vill choose the correct method. For and the delivery options I input if load In share Non-Rapid Requests. To d your document. Pretend Choose or Add New Add New - Address Email - jane.smith@colostate.edu	or example, below I typed "Pretend" into the for this borrower are displayed.	× Contac Mike Richins mike.richins@colostat Jane Smith jane.smith@colostate Tom Delaney tgdelaney@rapidill.or Greg Eslick	t Rapid Staff 970.491.095 te.edu 970.491.319 970-481-78 9 970.491.657
evious entries and you w lecipient DCLC Code" box Non-Rapid Request Up Request Information From this page you car fields below and uploar Recipient OCLC Code: Address Book: Delivery Method: Delivery Address:	vill choose the correct method. For and the delivery options I input if load In share Non-Rapid Requests. To d your document. Pretend Choose or Add New Add New - Address Email - jane.smith@colostate.edu	or example, below I typed "Pretend" into the for this borrower are displayed.	× Contac Mike Richins mike.richins@colosta Jane Smith jane.smith@colostate Tom Delaney tgdelaney@rapidill.or	t Rapid Staff 970.491.095 te.edu 970.491.319 970-481-78 9 970.491.657

Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest enhancements and announcements.

We have 12 separate listservs: one pid-l) which includes emic E, Academic I, nd Cosmo pods' ere are separate lists ortium or private pod. know if you'd like instructions.

Page 5

Stay in touch with RapidILL

Rapid provides many options for you to stay up-to-date with our latest

enhancements and

announcements.

To delete an address entry, type the borrower's code into the "Recipient OCLC Code" box, and open the drop-down box in the "Address Book:" field.. Select the address you want to delete.

Click the "Delete Address" button. This will remove only the address you have selected.

Non-Rapid Request U			 main list (Rapid-I) which includes the ARL, Academic E, Academic I,
Request Information			Academic M and Cosmo pods'
From this page you ca fields below and uplos Recipient OCLC Code: Address Book: Delivery Method: Delivery Address: Choose File(s)	Pretend Odyssey - 129.82.122.224	To complete a request please fill out the	members . There are separate lists for each consortium or private poo Please let us know if you'd like subscription instructions. We also have a Facebook page and hope you will follow us there. You can email the Rapid team any time at: Rapidstaff@RapidILL.org
		Clo	se

We hope the RapidX4ALL feature will be useful to you and that it will help streamline your delivery processes for Rapid and non-Rapid materials alike.

We are deeply indebted to Alison D'Grady at Williams College (WCM) for testing RapidX4ALL and providing invaluable feedback and suggestions!

If you have any questions about RapidX4ALL, or ideas for Rapid enhancement, please contact the Rapid team at: rapidstaff@rapidill.org

Contact Rapid Staff

Mike Richins mike.richins@colostate.edu	970.491.0955
Jane Smith jane.smith@colostate.edu	970.491.3195
Tom Delaney tgdelaney@rapidill.org	970-481-7811
Greg Eslick greg.eslick@colostate.edu	970.491.6578